

*PEER TEAM REPORT*

*On*

*The institutional accreditation*

*Of*

*P.N. DAS College*

*(Cycle-1)*

Santinagar P.O.

Enamel, Dist. North 24 Paraganas,

PALTA – 743 122 (West Bengal)

**Visit Dates: November, 07-09, 2016**

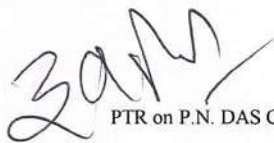
**National Assessment & Accreditation Council  
Bengaluru -560 072 - INDIA**

**PEER TEAM REPORT**

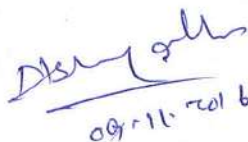
Peer Team Report on the Institutional accreditation of **P.N. DAS COLLEGE, PALTA - 743 122, WEST BENGAL (CYCLE-1).**

**SECTION-I CRITERION-WISE REPORT**

<b>SECTION-I GENERAL</b>	<b>INFORMATION</b>
1.1 Name & Address of the Institution	<b>P.N. DAS COLLEGE,</b> PALTA – 743 122 WEST BENGAL.
1.2 Year of Establishment	1962
1.3 Current Academic Activities at the Institution (numbers)	Offering UG Courses – General and Honours.
<ul style="list-style-type: none"> <li>• Faculties/Schools</li> <li>• Departments/Courses</li> <li>• Programmes/Courses offered</li> <li>• Permanent Faculty Members</li> <li>• Permanent Support Staff:</li> <li>• Students:</li> </ul>	03 13 03 16 09 811
1.4 Three major features in the institutional context (As perceived by the Peer Team)	<ul style="list-style-type: none"> <li>• An affiliated rural College catering to the educational needs of SC, ST and OBC students.</li> <li>• College with emphasis on Humanities &amp; Social Sciences.</li> <li>• Girl/female students constitute the majority.</li> </ul>
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure)	November, 07-09, 2016
1.6 Composition of the Peer Team which undertook the on-site visit	
Chairperson	<b>Prof. Indra Vardhan Trivedi</b> Former Vice-Chancellor, Mohanlal Sukhadia University, Udaipur – 313 039. (Rajasthan)
Member – Coordinator	<b>Dr. P. S. Jayaramu,</b> Former Professor of Political Science, Senior Fellow, ICSSR, Bangalore University, Bangalore-560 056.
Member	<b>Dr. Dharmadhikari.N.S</b> Former Principal, Kholeswar Mahavidyalaya, Ambajogai, Maharashtra.
NAAC Officer	<b>Dr. Shyama Sundar</b> Adviser, NAAC, Bangalore-560 072




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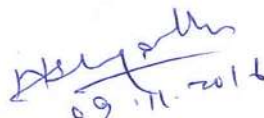

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## CRITERION-WISE REPORT

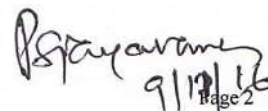
SECTION-II: CRITERION-WISE ANALYSIS	
<b>2.1 CURRICULAR ASPECTS</b>	
2.1.1 Curriculum Planning and Implementation	<ul style="list-style-type: none"> <li>College follows the curriculum designed by the West Bengal State University to which it is affiliated.</li> <li>A few faculty members attend workshops conducted by the University for Curriculum planning.</li> <li>Academic Committee prepares plans for the implementation of the curriculum.</li> </ul>
2.1.2 Academic Flexibility	<ul style="list-style-type: none"> <li>Honours and General Courses offered.</li> <li>Limited Core and elective options available to students.</li> <li>Skilled and job-oriented courses yet to be started.</li> </ul>
2.1.3 Curriculum Enrichment	<ul style="list-style-type: none"> <li>Enrichment courses yet to be started.</li> <li>Bridge Course not initiated for fresh students.</li> <li>Initiate efforts for the introduction of semester and CBCS system.</li> </ul>
2.1.4 Feedback Systems	<ul style="list-style-type: none"> <li>Informal feedback from students obtained and communicated to the University.</li> <li>Two honours and three general courses introduced during the last 5 years.</li> <li>Student evaluation of teachers &amp; facilities to be strengthened.</li> </ul>
<b>2.2. TEACHING-LEARNING &amp; EVALUATION</b>	
2.2.1 Student Enrollment and Profile	<ul style="list-style-type: none"> <li>Admission done as per Government norms by the Admission Committee.</li> <li>Publicity given through college notice board and website.</li> <li>Most of the students belong to SC, ST and OBC Categories.</li> </ul>
2.2.2. Catering to the Diverse Needs of Students	<ul style="list-style-type: none"> <li>Needs of differently enabled students addressed in a limited way.</li> <li>Remedial coaching provided to slow learners.</li> <li>Special facilities provided to advanced learners.</li> <li>Tutor – ward interactions promoted.</li> </ul>
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> <li>Chalk &amp; talk lecture method predominantly followed.</li> <li>Modern teaching aids used in a limited way.</li> <li>Laptops provided to faculty members.</li> </ul>



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2.2.4 Teacher Quality	<ul style="list-style-type: none"> <li>• Eight teachers have Ph.D. Degrees, one M.Phil. Degree out of 16 permanent faculty members.</li> <li>• Six Government appointed part time faculty and fourteen management appointees are working.</li> <li>• Some teachers have presented papers in Conferences and Seminars.</li> <li>• Two training programs conducted for faculty members.</li> </ul>
2.2.5 Evaluation Process and Reforms	<ul style="list-style-type: none"> <li>• Annual examinations conducted as per university norms.</li> <li>• Class tests and midterm examinations conducted by the college as part of Internal Assessment.</li> <li>• Review of answer scripts done on request by students at the University level.</li> </ul>
2.2.6 Students Performance and Learning outcomes	<ul style="list-style-type: none"> <li>• Results are good, above 80%.</li> <li>• Learning outcomes not measured in a structured way.</li> <li>• Informal monitoring of student performance carried out by faculty members.</li> </ul>
<b>2.3 RESEARCH, CONSULTANCY AND EXTENSION</b>	
2.3.1 Promotion of Research	<ul style="list-style-type: none"> <li>• Research Committee established recently</li> <li>• Three Minor Research Project completed; one ongoing.</li> <li>• Faculty yet to carry out Major Research Projects.</li> </ul>
2.3.2 Resources Mobilization for Research	<ul style="list-style-type: none"> <li>• College has no budgetary provision for research.</li> <li>• About Rs.8.00 lakhs mobilized by faculty members from UGC for research project work.</li> <li>• Interdisciplinary research not yet initiated.</li> </ul>
2.3.3 Research Facilities	<ul style="list-style-type: none"> <li>• Research facilities are inadequate.</li> <li>• Inlibnet facility made available.</li> </ul>
2.3.4: Research Publications and Awards	<ul style="list-style-type: none"> <li>• Four faculty members have obtained Ph.D. during last five years.</li> <li>• Some teachers have published articles and contributed chapters to edited books.</li> <li>• No significant academic awards received by the faculty yet.</li> </ul>
2.3.5 Consultancy	<ul style="list-style-type: none"> <li>• Institutionalized Consultancy with industry not yet undertaken.</li> </ul>
2.3.6 Extension Activities and Institutionalized Social Responsibility (ISR)	<ul style="list-style-type: none"> <li>• NSS started in 2015 and has undertaken tree plantation and blood donation camps, in addition to organizing visits to a nearby orphanage.</li> <li>• Some social activities conducted by NCC and Red Ribbon.</li> <li>• Village yet to be adopted by the NSS.</li> </ul>
2.3.7 Collaboration	<ul style="list-style-type: none"> <li>• Collaboration with industry not initiated.</li> </ul>

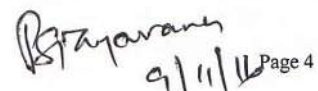
<b>2.4 INFRASTRUCTURE AND LEARNING RESOURCES</b>	
2.4.1 Physical facilities for learning	<ul style="list-style-type: none"> <li>The College has a built up area of 3255.36 sq.mtrs. out of a campus area of 4.285 acres.</li> <li>20 class rooms, and 01 seminar hall and limited common room facility for boys and girls exists and a small canteen exists.</li> <li>Gymnasium, and limited indoor games facilities available.</li> <li>Ladies hostel under construction.</li> </ul>
2.4.2 Library as a Learning Resource	<ul style="list-style-type: none"> <li>Library Advisory Committee is established.</li> <li>Library has 13603 books and has subscribed to limited academic journals.</li> <li>Limited seating capacity in the library.</li> <li>Automation of library is partially completed.</li> </ul>
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> <li>LAN and Wi- Fi facility available.</li> <li>Inflibnet and N-list facility provided.</li> <li>IT infrastructure for teaching needs to be strengthened.</li> <li>09 LCDs and 34 computers available.</li> </ul>
2.4.4 Maintenance of Campus Facilities	<ul style="list-style-type: none"> <li>Annual budgetary provision made for College maintenance.</li> <li>AMC signed for maintenance of sensitive equipments.</li> </ul>
<b>2.5. STUDENT MENTORING AND SUPPORT</b>	
2.5.1. Student Mentoring and Support	<ul style="list-style-type: none"> <li>Formal mentoring of students needs to be strengthened.</li> <li>SC, ST and OBC Students receive Government Scholarships.</li> <li>Informal career counseling provided to students.</li> <li>UGC sponsored coaching facilities for competitive examinations provided.</li> </ul>
2.5.2. Student Progression	<ul style="list-style-type: none"> <li>Progression of students from UG to PG. is about 5% and needs to be documented.</li> <li>Results in some subjects need improvement.</li> <li>Dropout rate needs to be brought down.</li> </ul>
2.5.3 Student Participation and Activities	<ul style="list-style-type: none"> <li>Elected students council exists.</li> <li>Students have won championships in Cricket and athletics.</li> <li>Student magazine brought out.</li> </ul>



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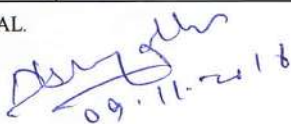
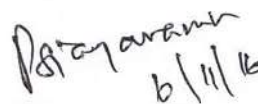
<b>2.6 GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
2.6.1 Institutional Vision and Leadership	<ul style="list-style-type: none"> <li>• Vision and mission are clearly stated.</li> <li>• The objective of the institution is to provide higher education to disadvantaged sections of rural students.</li> <li>• Various committees assist the Principal in the administration of the College.</li> </ul>
2.6.2 Strategy, Development and Deployment	<ul style="list-style-type: none"> <li>• Management appoints faculty whenever necessary.</li> <li>• Several committees in place to promote decentralized administration.</li> <li>• Management needs to be proactive.</li> </ul>
2.6.3 Faculty Empowerment Strategies	<ul style="list-style-type: none"> <li>• Teachers encouraged to attend seminars and conferences.</li> <li>• Teachers are granted leave to pursue Ph.D. work.</li> <li>• Annual self-appraisal reports filed by the faculty.</li> </ul>
2.6.4. Financial Management and Resources Mobilization	<ul style="list-style-type: none"> <li>• Fees, Government grants and UGC funds are main sources of revenue.</li> <li>• Limited MLA, and MP LAD and Block Development Funds are also available to the College.</li> <li>• External Audit in place.</li> </ul>
2.6.5. Internal Quality Assurance System (IQAS)	<ul style="list-style-type: none"> <li>• IQAC was established in 2013 and is headed by the Principal.</li> <li>• IQAC needs to be restructured as per NAAC norms.</li> <li>• Academic audit is yet to be initiated and documentation work by the IQAC needs to be strengthened.</li> </ul>

<b>2.7 INNOVATIONS AND BEST PRACTICES</b>	
2.7.1 Environmental Consciousness	<ul style="list-style-type: none"> <li>• Fairly green campus.</li> <li>• Water harvesting and check dam construction not yet initiated.</li> <li>• CFL and LED lighting used to conserve energy.</li> <li>• Green generators available, and green audit is initiated since 2015-16.</li> </ul>
2.7.2 Innovations	<ul style="list-style-type: none"> <li>• College has a website, despite its rural location.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Free WIFI and Google search facilities provided for self-learning through library software KOHA.</li> <li>• Innovative methods of teaching needs to be promoted.</li> </ul>
2.7.3. Best Practices	<ul style="list-style-type: none"> <li>• Faculty provides assistance to meet the financial needs of non-scholarship holders.</li> <li>• Institution of tutor-ward system.</li> <li>• Wall Magazine brought out by many departments.</li> </ul>
<b>Section III. Overall Analysis</b>	
3.1 Institutional Strengths	<ul style="list-style-type: none"> <li>• Harmonious relationship among the stake holders.</li> <li>• Active participation by students in curricular and cultural activities.</li> <li>• Decentralized governance.</li> <li>• Proactive Principal.</li> </ul>
3.2 Institutional Weaknesses	<ul style="list-style-type: none"> <li>• Inadequate research culture and publications by the faculty.</li> <li>• Insufficient physical infrastructure.</li> <li>• Low level of progression from UG to PG Courses.</li> <li>• Large number of part-time and temporary faculty.</li> </ul>
3.3 Institutional Opportunities	<ul style="list-style-type: none"> <li>• Initiate structured mentoring of students.</li> <li>• Collaboration with industry for research and employment opportunities.</li> <li>• Focus on skill development programs.</li> <li>• Scope for strengthening NSS with focus on extension activities.</li> </ul>
3.4 Institutional Challenges.	<ul style="list-style-type: none"> <li>• To enhance spoken English capabilities of the students.</li> <li>• To attract more students for the courses offered.</li> <li>• To contain / reduce the drop-out rate.</li> <li>• To enhance placement facilities for students.</li> <li>• To start Job-Oriented courses.</li> </ul>

## SECTION- IV : RECOMMEDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION

- More permanent faculty members should be appointed on a priority basis.
- Motivate teachers to apply for major research projects from the UGC and other funding agencies.
- Encourage teachers to publish books and research articles in professional peer reviewed journals.
- Introduce more subjects/ combinations at the UG level and start skill-oriented add-on courses to suit local needs.
- To start language laboratory to improve the spoken English capabilities of students and also start business lab for commerce students.
- Initiate measures for the starting of PG courses in subjects having demand.
- Take measures for the complete automation of the library with better reading room facilities.
- Library should subscribe to more professional journals.
- Make efforts for the up gradation of the physical infrastructure of the College, especially hostels and sports ground.
- IT infrastructure be augmented to enable ICT based teaching and research.
- Initiate efforts for starting a proper health centre.
- Efforts be made for the starting of anti-sexual harassment and anti-ragging cell.
- Provide coaching to students to face competitive examinations successfully.

*I agree with the observations of the Peer Team as mentioned in this report.*

Seal of the Institution



*Sharmila De 09/11/16*

Signature of the Head of the Institution

Principal  
P. N. Das College  
Santinagar, Palta  
24 Pgns(N), PIN :- 743122

### Signatures of the Peer Team Members

Name and Address	Designation	Signature with Date
<b>Prof. Indra Vardhan Trivedi</b> Former Vice-Chancellor, Mohanlal Sukhadia University, Udaipur – 313 039. (Rajasthan)	Chairperson	<i>Indra Vardhan Trivedi</i> 9.11.16
<b>Dr. P. S. Jayaramu,</b> Former Professor of Political Science, Senior Fellow, ICSSR, Bangalore University, Bangalore-560 056.	Member Coordinator	<i>P. S. Jayaramu</i> 9.11.16
<b>Dr. Dharmadhikari.N.S</b> Former Principal, Kholeswar Mahavidyalaya, Ambajogai, Maharashtra.	Member	<i>Dharmadhikari.N.S</i> 09.11.2016
<b>Dr. Shyama Sundar</b> Adviser, NAAC, Bangalore-560 072	NAAC Officer	

Place : Palta, West Bengal

Date : 09-11-2016