



P. N. DAS COLLEGE

Santinagar, Palta, P.O.: Bengal Enamel, North 24 Parganas, Pin - 743122 (W.B.)
Phone : (033) 2592 1327, Fax : (033) 2592 1327, e-mail : pndc.principal11@gmail.com
Website : www.pndascollege.in

NAAC ACCREDITED - 2016

Ref.:

Date

ACTIVITY REPORT 2021-22

1. Name of Department / Committee / Cell: *IQAC, Sri Chaitanya Mahavidyalaya, Habra in collaboration with IQAC, P.N. Das College, IQAC, Gobardanga Hindu College, IQAC, Dinabondhu Mahavidyalaya Bongaon (Under functional MOU)*
2. Name of the Event / Activity: *One day Workshop on Capacity Building for Non-Teaching Staff*
3. Date(s) of the event: *14.06.2020*
4. Venue of the Event: *Srichaitanya Mahavidyalaya, Habra.*
5. Nature of the Activity: *Workshop*
6. Level of the activity: *State*
7. Purpose / Aims / Objectives of the event: *To increase the efficiency of Non-Teaching staff regarding Office maintenance through use of ICT Names and designations / professions of dignitaries, guests, participants:*

Capacity	Name	Designation / Profession / Affiliating Institute / Organization
Chairperson	<i>Dr. Subrata Chatterjee</i>	<i>Principal, Srichaitanya Mahavidyalaya</i>
Inaugurator	<i>Dr. Pulakesh Sen</i>	<i>IQAC Co-ordinator, Sri Chaitanya Mahavidyalaya</i>
Guest(s)	<i>Dr. Sharmila De</i>	<i>Principal, P.N. Das College</i>
	<i>Dr. Harekrishna Mandal</i>	<i>Principal, Gobardanga Hindu College</i>
Resource Person(s)	<i>Atanu Giri</i>	<i>Office staff, P.N. Das College</i>

8. Name(s) of the Anchor(s): *Dr. Pulakesh Sen, IQAC Co-ordinator, Sri Chaitanya Mahavidyalaya*
9. Beneficiaries / participants / audience (Type and/or number): *5 no. of Non-Teaching Staff.*
10. Outcome of the activity: *Skill development.*



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11. Evidence produced (Lists, Certificates, letters, newspaper cuttings, etc.):





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Sharmila

Signature of the Principal