



P. N. DAS COLLEGE

Santinagar, Palta, P.O.: Bengal Enamel, North 24 Parganas, Pin - 743122 (W.B.)
Phone : (033) 2592 1327, Fax : (033) 2592 1327, e-mail : pndc.principal11@gmail.com
Website : www.pndascollege.in

NAAC ACCREDITED - 2016

Ref.:

Date

ACTIVITY REPORT

2022-23

1. Name of Department / Committee / Cell: *Internal Quality Assurance Cell (IQAC), P.N. Das College*
2. Name of the Event / Activity: *One Day Staff Development Programme on HRMS Training Module*
3. Date(s) of the event: *24.01.2023*
4. Venue of the Event: *P.N. Das College*
5. Nature of the Activity (Tick / underline the applicable choice): programme / function / event / competition / lecture / exhibition / camp / workshop / training / extension activity / rally / campaign / drive / celebration of days / extending help in terms of students, expertise, experience, etc.:
6. Level of the activity (Tick / underline the applicable choice): International / National / State / University / District / College / Local / Village / Gram Panchayet:
7. Purpose / Aims / Objectives of the event: *Programme for our office staffs to manage office systematically, prepare salary bill per month of teaching and non-teaching staffs, P.F, P.Tax, Income Tax deduction, cooperative (loan sanction and recovery) etc.*
8. Names and designations / professions of dignitaries, guests, participants:

Capacity	Name	Designation / Profession / Affiliating Institute / Organization
Chairperson	<i>Dr. Sharmila De</i>	<i>Principal, P. N. Das College</i>
Inaugurator	<i>Dr. Sharmila De</i>	<i>Principal, P. N. Das College</i>
Resource Person(s)	<i>Infotech Lab Officials</i>	<i>Infotech Lab</i>

9. Name(s) of the Anchor(s): *Dr Madhuchhanda Lahiri, IQAC Coordinator*
10. Beneficiaries / participants / audience (Type and/or number): *College administration and office staff, 9*
11. Outcome of the activity [Tick or underline the suitable alternative(s) and give details]: *awareness / prizes won / social service / personality development (name the aspects) / skill testing or development, etc.*
12. Evidence produced (Lists, Certificates, letters, newspaper cuttings, etc.):



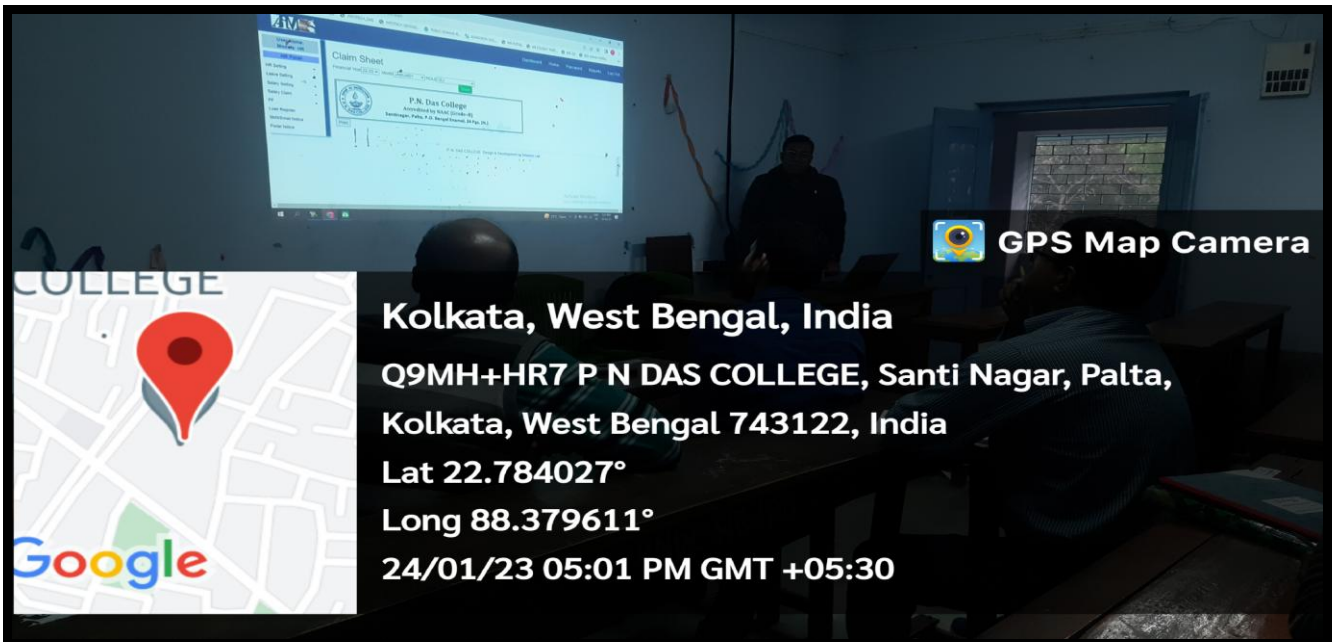
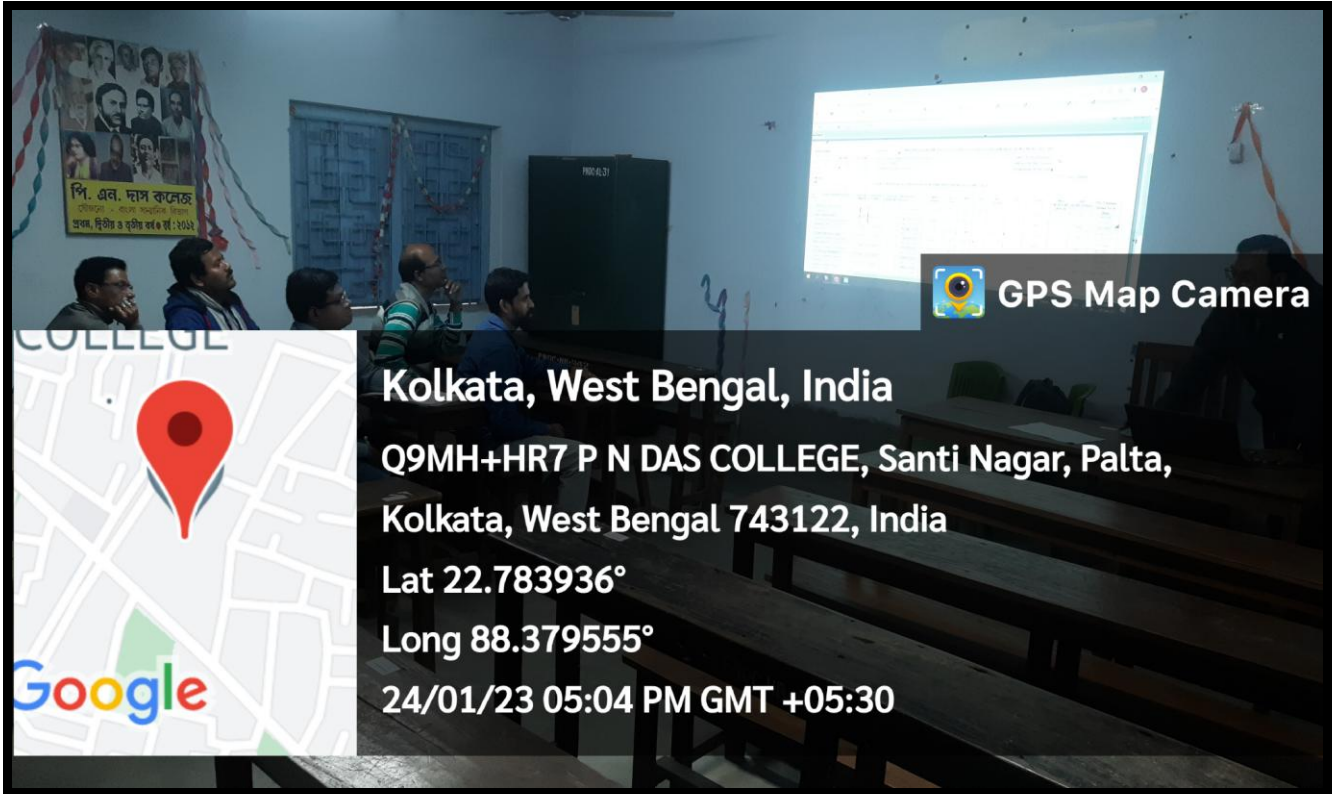
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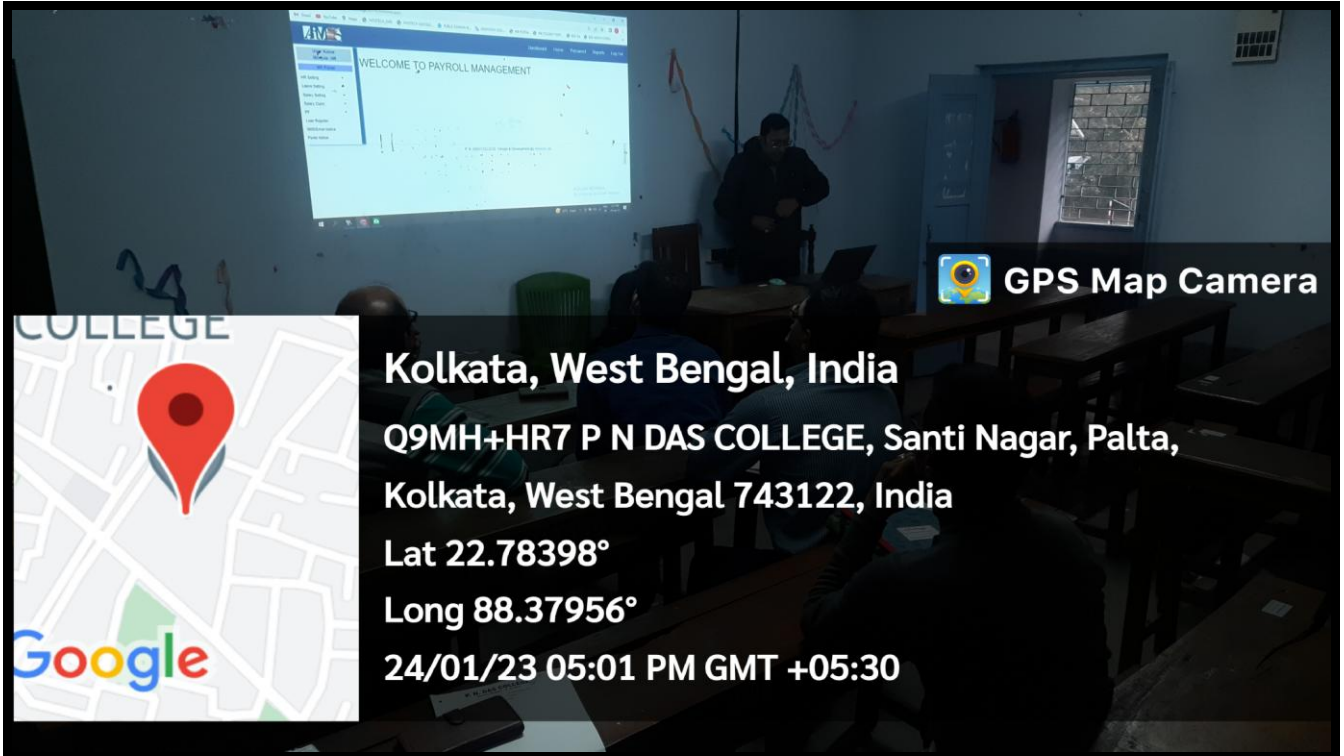
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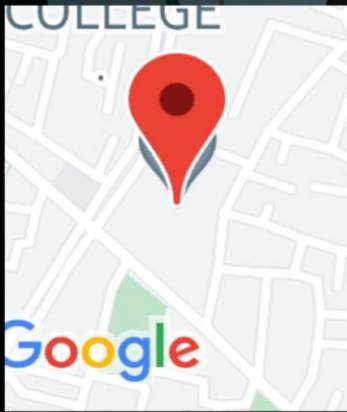
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 GPS Map Camera



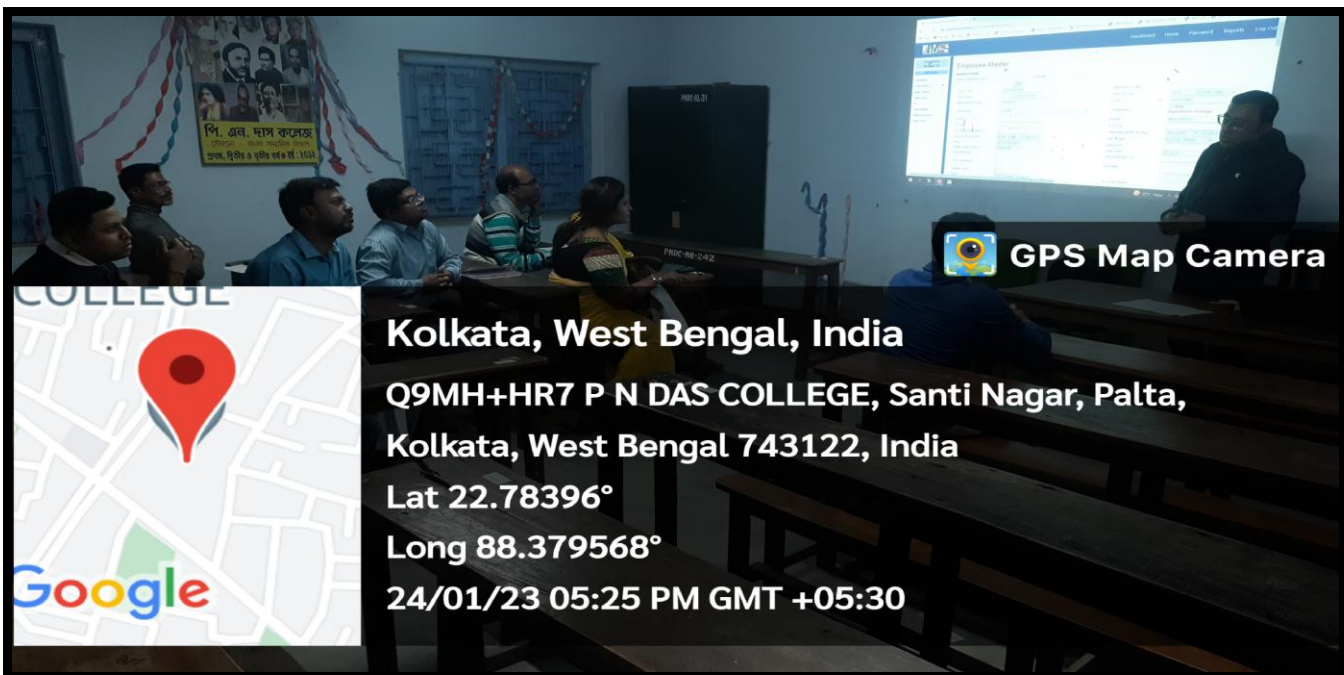
Kolkata, West Bengal, India

**Q9MH+HR7 P N DAS COLLEGE, Santi Nagar, Palta,
Kolkata, West Bengal 743122, India**

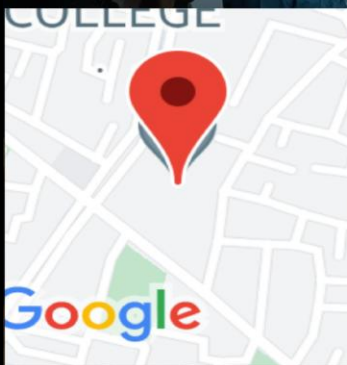
Lat 22.78398°

Long 88.37956°

24/01/23 05:01 PM GMT +05:30



 GPS Map Camera



Kolkata, West Bengal, India

**Q9MH+HR7 P N DAS COLLEGE, Santi Nagar, Palta,
Kolkata, West Bengal 743122, India**

Lat 22.78396°

Long 88.379568°

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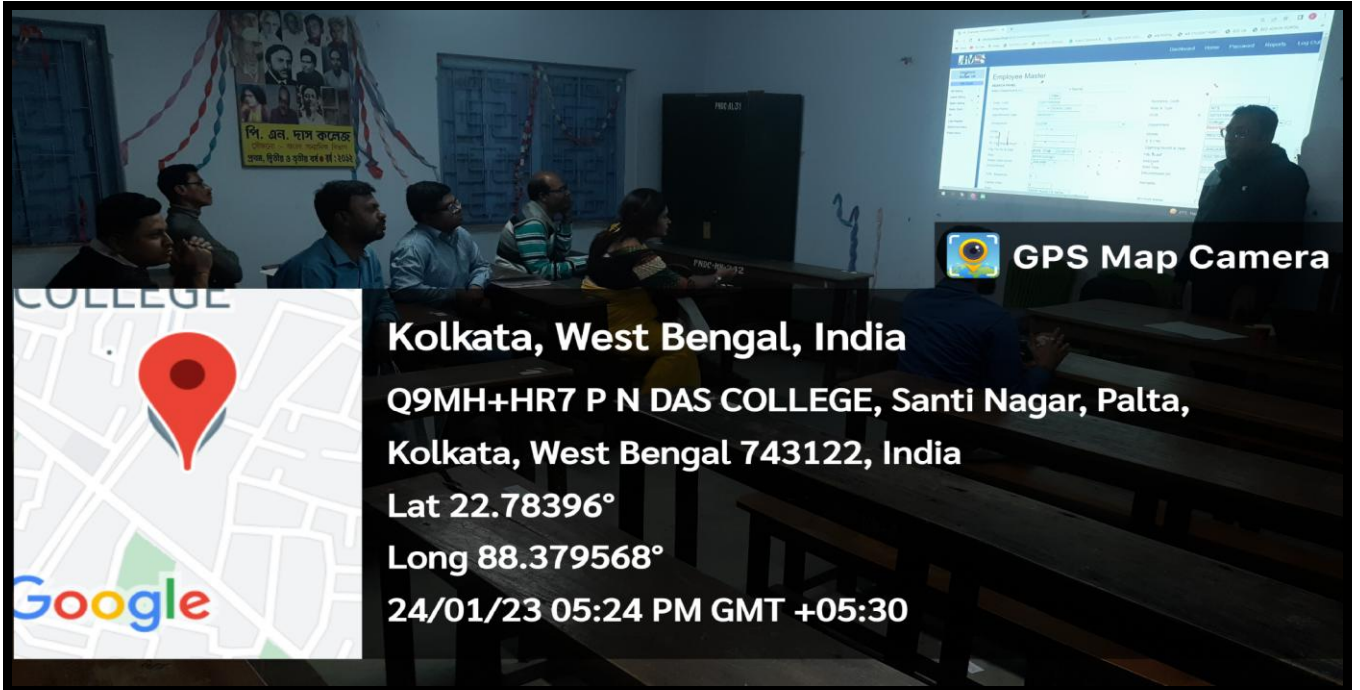
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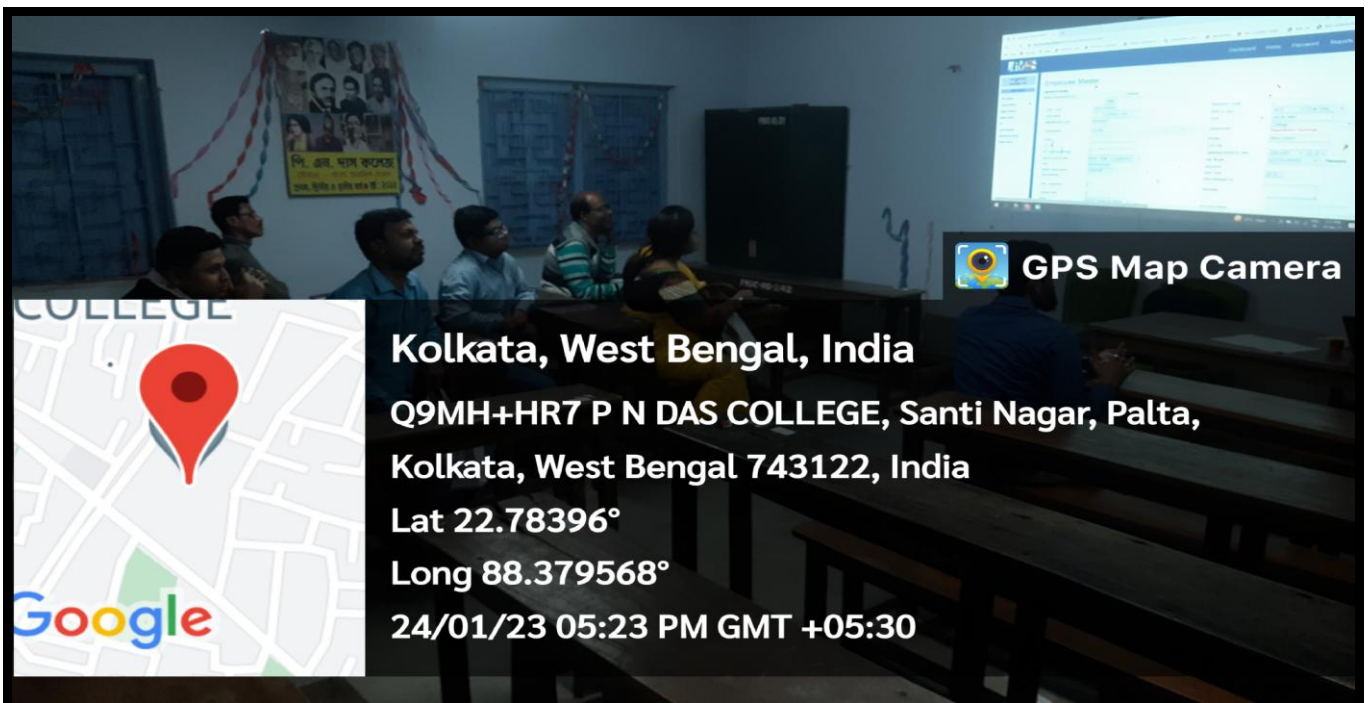
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Lat 22.78396°

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Sharmila S.

Signature of the Principal