

Green Audit report for the session 2017-2018

# P N DAS COLLEGE

AFFILIATED TO WEST BENGAL STATE UNIVERSITY

Accredited by NAAC(Grade-B)

Santinagar, Palta, Kolkata-743122



## Introduction

The modernization and industrialization are the two important outputs of twentieth century which have made human life more luxurious and comfortable. Simultaneously, they are responsible for voracious use of natural resources, exploitation of forests and wildlife, producing massive solid waste, polluting the scarce and sacred water resources and finally making our mother Earth ugly and inhospitable. Today, people are getting more familiar to the global issues like global warming, greenhouse effect, ozone depletion and climate change etc. Now, it is considered as a final call by mother Earth to walk on the path of sustainable development. The time has come to wake up, unite and combat together for sustainable environment. Considering the present environmental problems of pollution and excess use of natural resources, Hon. Prime Minister, Shri. Narendra Modi has declared the Mission of Swachh Bharat Abhiyan. Also, University Grants Commission has mentioned „Green Campus, Clean Campus“ mission mandatory for all higher educational institutes. As environmental sustainability is becoming an increasingly important issue for the nation, the role of higher educational institutions in relation to environmental sustainability is more prevalent. **Green Audit** is the most efficient ecological tool to solve such environmental problems. It is a process of regular identification, quantification, documenting, reporting and monitoring of environmentally important components in a specified area. Through this process the regular environmental activities are monitored within and outside of the concerned sites which have direct and indirect impact on surroundings.

Green audit can be one of the initiative for such institutes to account their energy, water resource use as well as wastewater, solid waste, E-waste, hazardous waste generation. Green Audit process can play an important role in promotion of environmental awareness and sensitization about resource use. It can create consciousness towards ecological values and ethics. Through green audit one can get direction about how to improve the condition of environment.

### **Need of Green auditing:**

Green auditing is the process of identifying and determining whether institutions practices are eco-friendly and sustainable. Traditionally, we are good and efficient users of natural resources. But over the period of time excess use of resources like energy, water, chemicals are become habitual for everyone especially, in common areas. Green audit regulates all such practices and gives an efficient way of natural resource utilization. In the era of climate change and resource depletion it is necessary to verify the processes and convert it in to green and clean one. Green audit provides an approach for it. It also increases overall consciousness among the people working in institution towards an environment.

### **Goals of Green audit:**

College has conducted a green audit with specific goals as:

- Identification and documentation of green practices followed by college.
- Identify strength and weakness in green practices.
- Conduct a survey to know the ground reality about green practices..
- Assess facility of different types of waste management.
- Increase environmental awareness throughout campus.
- Identify and assess environmental risk.
- Motivates staff for optimized sustainable use of available resources.

### **Objectives of Green audit:**

- To examine the current practices which can impact on environment such as of resource utilization, waste management etc.
- To identify and analyze significant environmental issues.
- Setup goal, vision and mission for Green practices in campus.
- Establish and implement Environmental Management in various departments.
- Continuous assessment for betterment in performance in green practices and its evaluation.

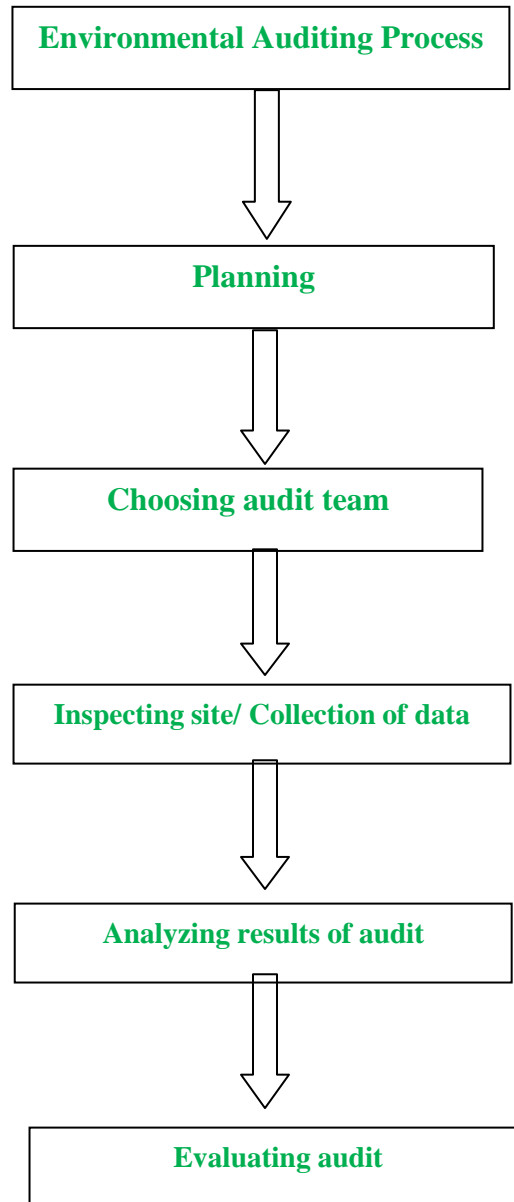
- To prepare an Environmental Statement Report on green practices followed by different departments, support services and administration building.

### **Benefits of Green Audit to an Educational Institute:**

There are many advantages of green audit to an Educational Institute:

- It would help to protect the environment in and around the campus.
- Recognize the cost saving methods through waste minimization and energy conservation.
- Find out the prevailing and forthcoming complications.
- Empower the organization to frame a better environmental performance. It portrays good image of institution through its clean and green campus.
- Finally, it will help to built positive impression for through green initiatives the upcoming NAAC visit

## Formal Structure of Green Audit at P.N. Das College



## Green Audit Report

### 1.1.General Information

**Name** : P N Das College

**Address** : Santinagar, Palta, P.O.-Bengal Enamel, Dist.-North 24 Pgs,Pin-743122,West Bengal

**Mail Id** : pndc.principal11@gmail.com

**Website** : <https://www.pndacollege.in/>

**Phone Number** : +033 2592 1327

**Latitude and Longitude** : 22 °47'2.06"N & 88 °22'46.39"E

**Available area of the facility** : 4.285 acres

**Population:**

Teaching and non-teaching staff : **49** Students : **655(Female more than 50-55%)**

### Facilities

- a. Total built-up area around **17340.75** square meters.
- b. Numerous classrooms (**20**) and office rooms(**4**) are available for variety of the classes.
- c. Adequate number of sanitary facilities (**13**) separate for male candidates and female candidates, staff members(**1**),students(**4**) are available.
- d. Number of office rooms(**4**), study rooms(**20**) are available.
- e. **Two** library buildings are available with lot of books collections and chronicles.
- f.**One** tube well(**6---650 ft**) and **3** wells with submerged pump is available in the campus to cope up with water shortage in the campus.



g. **Three** water cooler of **250L** and **6** water purifiers are available.



h. Total green canopy cover approximately **3000** square meter around the campus is available.





i. **S**moke detectors are available in the auditorium building of the college campus which relates to controller for detection of fire.



j. **O**ne medical unit and **o**ne skill development centre is available.



### **Environmental Management Program:**

Annually budget is allocated towards environmental protection and pollution



prevention activities and for the last 5 years, This includes plantation, monitoring expenses, treatment recurring costs etc. In addition to this, whenever there is any specific project or capital expenditure required for environmental protection, the institute provides it as per the need.

## **Environmental Policy**

P N Das College, Santinagar, Palta, P.O.-Bengal Enamel, Dist.-North 24 Pgs,Pin-743122,West Bengal shows its sensitivity towards the environment by establishing its environmental policy.

### **The aims of the policy**

The policy aims to eliminate or reduce all forms of environmental pollution and encourages all faculty members, staff, students, and other stakeholders to do the same. The college always raises awareness of environmental issues among its staff/ students/ stakeholders, especially plastic pollution and encourages initiatives leading towards a clean environment. Its academic departments, NSS unit, Women Cell works towards this aim collectively.

The policy promotes the 3 R's for waste in the following order: Reduce, Reuse and Recycle and provide convenient waste collection points and guidance for the disposal of

- Paper
- Cardboard
- Glass
- Plastic
- Electrical items and white goods
- Hazardous waste
- e-waste.

The college aims to minimize the consumption of water and electricity and mainly solid waste disposal and thereby contribute to the proper use of the natural resource by the following ways:

- Encouraging to report leaks and rectifying them promptly.
- Progressively replacing/supplementing water-taps in staffroom, washroom etc. If needed.
- Exploring options for using wastewater wherever possible.
- Establishing rainwater harvesting schemes in science buildings of the campus.
- Progressive replacement of light bulbs with energy efficient ones.
- Encouraging staff, mainly students to turn off electrical appliances when not in use.

- Minimizes the consumption of electricity where opportunities arise.
- Conserving energy by promoting the use of daylight.
- Conducting frequent preventive and corrective maintenance.

### Steps taken and mechanism

- The college adapts health, safety, and environments-based codes of practice and relevant guidance and complies with legislation.
- The college has planned for Solar panel systems on the campus.
- The college campus is completely free from smoke, plastic bags, and cups.
- Waste bins are placed at appropriate locations to maintain a clean and tidy campus.
- Green initiatives are taken by developing medicinal plantation through adequate plantation by the college (NSS Unit and the maintenance cell).



a. The arrangement to set off the fire causing environmental damage by setting the fire extinguishers at different places on the premises.





## Observations and Recommendations

### Land Use

#### Land and efforts for green belt development

Available land in the whole college campus is with a limit of 3000 square meter (approx.) with 900 square meter occupying garden area. Due to high crowds in the city, it is very difficult to have green belt development within the campus. However, college has still some cultivation of ornamentals in pot gardening to have rich green effect.



## Recommendations

As of now there is a count of the trees and medicinal plants also being planted. Localized species can be more used for plantation since they are more suitable to the local environment and habitat. It can become a habitat of the native birds, animals and insects and can help in biodiversity conservation and reclamation. A count of variety of species can also be kept handy. It can be treated as a structural biodiversity creation effort for achieving substantial positive results.

## Water Supply

### Sources

The main source of water supply for the institute is a well-built overhead tank of 10500 L, rainwater harvesting system, tube well and storage tank in the college campus. Institute has installed the rainwater harvesting system for about 1000 liters capacity. The drinking water is provided through 100 liters/day water treatment facility and thereafter to the dispensers at various locations for the ease of access to the students and staff. The drinking water is periodically tested from the laboratory and ensured its portability for drinking purpose.

### Recommendations

Further to the provisions of water in the institution, methods can be applied to use much more of the rainwater harvesting water for sanitary purposes by advanced water treatments like installing active monitoring system, installation of push taps and atmospheric water generator. Specific efforts for conservation of fresh water through auto water taps based on occupancy sensing mechanism.

## Energy

### Energy Source

Major source of electricity in the college campus includes electric kettle, one microwave (1000 watt) and one monthly LPG cylinder at canteen.4 solar streetlight,17 CFL,37 desktops,14 led bulb (5 hrs./day for 1 month) and AC,165

ceiling and 43 wall fan (small and big in size both),5 exhaust fan,2 refrigerator,9 printer,7 laptop,13 projector,8 router,12-piece speaker phone and 16 camera sets. Per month energy consumption rate varies 12 kWh i.e., 50 watt of duration 8 hrs. 30 days. Overall, 14 electrical equipments are available in the lab section of the college campus. Two DG (diesel generator) with its chimney(stack) i.e., flow pipe and an earth pit are available for energy consumption.



The college adapted some energy conservation methods such as installation of solar streetlight to reduce impact of renewable energy on streetlight; single switch set up outside each classroom and LED lights.

### Recommendation

Periodic energy audits can be planned to have enough data on savings and contribution through use of green energy. Occupancy sensors can be planned to avoid manual intervention in shutting off and starting on the lighting systems in various rooms. Rooftop solar plant is highly recommended for enough energy supply in the campus.

## Sewage

### Domestic sewage management

Domestic sewage is generated through the use of water for sanitary(1000 liter/month) and canteen(20 kg/month)s purposes. The sewage generated after the use is connected to the municipal sewer lines through the underground tanks.

## Recommendation

Based on the population of each day and the daily water supply quantities, domestic sewage can be quantified for further water conservation purpose. Specific water audit can be conducted to know the water inflow and out flow along with the losses, leakages, wastages etc. to plan actions for water conservation

### 5.1.5 Solid waste

#### Solid waste management

Solid waste (less than 20 kg/year) major sources are from the canteen and stationary wastes. The food waste is treated through biodegradable compost fertilizer plant(pit) and then the manure is used for the plantation site. General solid waste (less than 10kg/day) or less than 1 kg/day i.e., stationary waste is thrown and dumped casually on the nearby nallah severely affecting the natural water body with foul smell and destroying beautification.

## Recommendation

Quantification of everyday canteen waste can be taken up and it can also be displayed in the canteen to refrain and educate the consumers about the wastages and losses to the environment and human efforts. For Sanitary waste, agreement to be done with Biomedical Waste Management recycling / disposal agencies. For solid waste agreement has to be done with local municipality.

### 5.1.6.E-waste

#### E-waste management

Since the organization is well established and equipped with the necessary and up-to-date electronic infrastructure, the e-waste generation like scraped computer, laptop, xerox machine(less than 20 kg/year) is very minimal. However, as a proactive initiative, an authorized vendor is identified for disposal of e-waste in case it is generated. Usually the contracts for electronic items are done with the buyback assurance so as to meet the e-waste disposal



requirements of the legislation. E-waste and hazardous waste specially from chemistry lab(less than 20 liter/month) after generation should be segregated from other sources and kept separately identified for disposal in systematic way through the authorized vendors.

## Recommendation

E-waste listing and quantification in detail can be useful further to reduce the e-waste generation. Initially, the institution had collaboration with Hulladek Recycling Pvt.Ltd for e-waste management.

## 6. Other Environmental Initiatives

- a. Approximately a wholesome visitor visit the campus every year. Institute offer warm and green welcome to them and describes the green initiatives as a part of the induction to them on their visit. Institute has NSS group that mainly take part in "**Biodiversity and its Conservation**" program which is UGC recognized from last 5 years.
- b. Related to environmental awareness
  - Seminar and conferences on Amazon fire
  - Exhibition
  - Training
  - Field visit
  - Introduction of plants with students
  - Encourage students to save and plant trees by poster presentation and procession.
  - Nature tours are also conducted for the students.
  - Every year tree plantation program organized on Independence Day, on World Environment Day and on World Earth Day.
  - Handwashing awareness programs are also organized.
  - Awareness program on vector-borne diseases with local people
  - Other activities like celebration of Aranya Saptaha, Gandhi global solar yatra and carbon footprint is done.

**Environmental CSR activities are also conducted every year and specific activities for environmental protection up to the mark are also carried out each year differently. A Lecture series organize for the environmental awareness and related issues every year under organizing committee AND NSS team in P N Das college, Palta for stake holders to take benefits of it.**

## 7. Conclusion

The institute strives hard and sincerely towards conservation of environment. The institute has put lot of efforts in the water and Energy management. It is noteworthy to say about the Compost Fertilizer Project, plastic, and smoke-free zone effective management of the environmental drives. It shows the commitment and responsibility towards the Mother Nature. There are always opportunities for improvements which are noted in the different sections for making the activities robust. The institute is also focused on conserving biodiversity, they made shelters for bird. These would help in the journey of sustainable development which already have been started and reached at a remarkable height.

Institute takes care of the students and staff well. The rooms are well ventilated and having sufficient light levels. There is not much noise that would disturb the education process as the college is surrounded by much considerable green belt.



**ANNEXURE - 1**

**Green Audit Survey: Session 2017-2018**

**1. Survey form for Auditing Water Management**

1.	List uses of water in your college.	Used for toilets, kitchen, Garden, labs, fishery
2.	What are the sources of water in your college?	Ground Water, Retaining water in ponds, rain water
3.	How many wells are there in your college?	1 tube well, 3 wells for Submersible pump
4.	No. of motors with HP, used for pumping water from each well?	Total 2 Power: 1 hp, $\frac{1}{2}$ hp
5.	What is the depth of each well?	Depth of boring: 300ft, 200 ft TUBE well 650 ft
6.	What is the present depth of water in each well?	300ft, 200 ft Well 650 ft
7.	How does your college store water?	over head tanks, Ponds
8.	Quantity of water stored in your overhead water tank? (in litres)	2000 L x 2, 1500 L x1, 1000 L x 4, 500 L x 1= Total: 10000 L
9.	Quantity of water pumped every day? (in liters)	Approx 2500 L
10.	If there is water wastage, specify why.	For the use in toilets and Labs and hand washing points

11.	Where does waste water come from?	Water from toilets and Labs and hand washing points
12.	Where does the waste water go?	Water from toilets goes to High drain. Water from Lab goes to underground
13.	What are the uses of waste water in your college?	Not used
14.	What happens to the water used in your labs? Is it mixing with groundwater?	Goes underground. Negligible amount is used only in General Chemistry Laboratory with low student strength
15.	Is there any treatment for the lab water?	No.
16.	Are your labs practicing green chemistry methods?	No
17.	Water charges paid to water connections if any	None

18.	No. of water coolers. Amount of water used per day? (in litres)	3, 250 L/Day
19.	No. of bath rooms in staff rooms, common, hostels.	1, Staff Quarter, 2 in Ladies Hostel
20.	Amount of water used per day?	100 L (Bathrooms at Ladies hostel not used because there is no student at present)
21.	No. of toilet, urinals. Amount of water used per day?	13(Staff Room:1 NT Staff members:1 Principal Office:1 Library Building:2 Science Building:1 Students:4 Common Room:1 and Ladies' Hostel :2) 1200 L approx.
22.	No. of water taps in the canteen. Amount of water used per day?	5- Taps 100 Ltr. approx.
23.	Amount of water used per day for garden use.	Average: 100 L
24.	No. of water taps in laboratories. Amount of water used per day in each lab?	2 Less than 10 L
25.	At the end of the period, compile a table to show how many litres of water have been used in the college for each	Given below

	purpose	
26.	Is there any water used for agricultural purposes?	No
27.	Does your college harvest rain water?	Yes
	If yes, how many rain water harvesting units are there? (Approx. amount)	No
28.	How many of the taps are leaky? Amount of water lost per day?	None (It is repaired immediately if found)

## 2. Survey form for Auditing Waste Management

1.	What is the total strength of students, teachers and Non-teaching staff in your College?	Total Students: 655 No. of Teachers:34 No. of Non Teaching Staff:15 Total : 704
2.	Which of the following are available in your College? Give area occupied and number	
	Garden area	900 sq.m.
	Garbage dump (number)	2
	Playground area	790 sq.m +1030 sq.m.
	Laboratory	260 sq.m
	Kitchen Canteen	400 sq.ft
	Toilets (number)	15
	Car/scooter shed area	65 sq.m

	Number of classrooms and office rooms	No of Class Room: 20  Office Room: 4
	Others (specify) car parking zone	approx 160 sq.m.
3.	Does your college generate any waste?	Yes
	If so, what are they? How much quantity? Number or weight	
	E-waste	Scraped computer, laptop, Xerox machine etc. Less than 20 kg/year
	Hazardous waste (toxic)	Form Chemistry Lab.  Less than 20 litres/ month
	Solid waste	Electrical waste like Tube, bulb, battery etc  less than 20kg/year
	Canteen waste	Less than 20 Kg/Month
	Liquid waste	From Toilets, Canteen, Labs, open hand washing points  Less than 1000 lit/month
	Glass	Tea cups  Negligible amount
	Unused equipment	Electric equipments,



	Medical waste if any	Medical Room Negligible
	Napkins	Negligible
	Others (Specify)	
4.	Is there any waste treatment system in the college?	No
5.	Is there any treatment for toilet/urinal/sanitary napkin waste?	No
6.	What is the approximate amount of waste generated per day? (in Kilograms) (approx.) Biodegradable non-biodegradable	Biodegradable: less than 10 kg/day Less than 1kg/day
7.	How is the waste generated in the college managed? Methods - Composting, Recycling , Reusing ,Others (specify)	Stored in compost pit No
8.	Do you use recycled paper in College?	No
9.	Can you achieve zero garbage in your college? (Reduce,Recycle, Reuse, Refuse) If yes, how?	Plastic Free Zone

### 3. Survey form for Auditing Green Campus Management

1.	Is there a garden in your college? Area?	Yes, 900 sq.m.
2.	Do students spend time in the garden?	Yes
3.	List the plants in the garden, with approx. numbers of each species.	Given in the below
4.	List the species planted by the students, with numbers.	List given
5.	Whether you have displayed scientific names of the trees in the campus?	Yes for some trees and plants
6.	Are there any plantations in your campus? If yes specify area and type of plantation.	No
7.	Is there any vegetable garden in your college? If yes how much area?	No
8.	Is there any medicinal garden in your college? If yes how much area?	Yes,
9.	How much water is used in the vegetable garden and other gardens? Mention the source and quantity of water used.	Source: Ground water, ponds
10.	Who is in charge of gardens in your college?	Prof. AMAL KUMAR BHAKAT
11.	Whether you are using any type of recycled water in your garden?	No
12.	List the name and quantity of pesticides and fertilizers used in your gardens?	No fertilizer used except the manure

		form the compost pit
13.	Do you have any composting pit in your college? If yes What are you doing with the compost generated?	Yes Used as manure for the plants
14.	What are you doing with the vegetables harvested? Do you have any student market?	No
15.	Is there any botanical garden in your campus? If yes give the details of campus flora.	No
16.	Name number and names of the medicinal plants in your college campus.	List given below
17.	Any threatened plant species planted/conserved.	No such
18.	Is there a nature club in your college? If yes what are their activities?	Yes, 1. To introduce the students with the plants. 2. To encourage students to save and plant trees. 3. Nature Tours are conducted for the students.
19.	Is there any arboretum in your college? If yes details of the trees planted.	No
20.	Are there any fruit yielding plants in your college? If yes details of the trees planted.	Yes, Coconut, Kul, Mango etc

21.	Are there any groves in your college? If yes details of the trees planted.	No
22.	Is there any irrigation system in your college?	No
23.	What is the type of vegetation in the surrounding area of the college?	The college is surrounded by big old trees
24.	Share your IDEAS for further improvement of green cover.	i) To increase the medicinal garden ii) Increasing fruit plants

#### 4. Survey form for Auditing Carbon Footprint

1.	What is the total strength of students and teachers in your College?	
	No. of Students	655
	No. of Teachers	34
	No. of Non teaching staff	15
	Total	704
2.	Total Number of vehicles used by the stakeholders of the college.(per day)	Cycle: 210 Two wheelers: 10 Car: 5
3.	No. of cycles used	nearly 210
4.	No. of two wheelers used (average distance travelled and quantity of fuel and amount used per day)	Average 10 (100 Km)

5.	No. of cars used (average distance travelled and quantity of fuel and amount used per day)	Average 5 (300 Km, 20 Litres)
6.	No. persons using common (public) transportation (average distance travelled and quantity of fuel and amount used per day)	Average 300 (Not measured)
7.	No. of persons using college conveyance by the students, nonteaching staff and teachers (average distance travelled and quantity of fuel and amount used per day)	None
8.	Number of parent-teacher meetings in an year? Parent turn out (approx.)	2-3 (Approx 100)
9.	Number of visitors with vehicles per day?	Less than 10
10.	Number of generators used every day (hours). Give the amount of fuel used per day.	1 Used only at the time of load shedding (Average 1 litre/day)
11.	Number of LPG cylinders used in the canteen (Give the	1 (Less than 1 litre/Day)

	amount of fuel used per day and amount spent).	
12.	Average amount of taxi/auto charges paid per month by the stakeholders of the college.	Not calculated
13.	Use of any other fossil fuels in the college (Give the amount of fuel used per day and amount spent).	No

14.	Suggest the methods to reduce the amount of use of fuel by the stakeholders/students/teachers/non-teaching Staff of the college.	Personal cars are shared among the staff members
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### Auditing for Green campus management

1. Is there a garden in your college? Area? **YES, 900 sq metre**
2. Is there concept based garden (star plants, medicinal plants, endemic species, agriculture, etc.), specify area for each. **MEDICINAL PLANTS**
3. Do students spend time in the garden? If so, approximate time and purpose. (Lists with priority Annexure-I). **NOT ALLOWED**
4. List the plants (scientific names, Family, etc.) in the garden, with approx. numbers of each species (Annexure-II).

SL NO	NAME OF PLANTS
1	KADAM ( NEOLAMARCKIA CADAMBA)
2	QUEEN CREPE MYRTLE (LAGERSTROEMIA SPECIOSA)
3	NEEM ( AZADIRACHTA INDICA)
4	ROYAL POINCIANA (DELONIX REGIA)
5	YELLOW POINCIANA ( PELTOPHORUMPTEROCARPUM)
6	JACKFRUIT (ARTOCARPUS HETEROPHYLLUS)
7	COCONUT( COCOS NUCIFERA)
8	MANGO ( MANGIFERA INDICA)
9	BLACKBERRY ( SYZYGIUM CUMINI)

10	DATE (PHOENIX DACTYLIFERA)
11	HOG PLUMS (PHOENIX DACTYLIFERA)
12	SIRIS TREE (SAMANEA SAMAN)
13	MAHOGANI ( SWIETENIA MAHAGONI)
14	LIMONIA (RAVENIA SPECTABILIS)
15	GUAVA (PSIDIUM GUAJAVA)
16	INDIAN GOOSE-BERRY ( PHYLLANTHUS EMBLICA)
17	TEAK ( TECTONA GRANDIS)
18	MANILA TAMARIND (ARTABOTRYS HEXAPETALUS)
19	MICKEY MOUSE PLANT (MICHELIA CHAMPACA)
20	WHITE CHAMPA ( MICHELIA CHAMPA)
21	KARANDA (CARISSA CARANDAS)
22	GULGUL (COMMIPHORA MUKUL)
23	MOSANDA ( TROTHIC SAGERETIA)
24	FARKERIA (CRASSULA OVATA)
25	KUL (ZIZIPHUS ZIZYPHUS)
26	WHITE OLEANDER (NERIUM OLEANDER)
27	CASUARINA (THUJA OCCIDENTALIS)
28	GOLDEN DURANTA ( DURANTA ERECTA)
29	JUNGLE GERANIUM ( IXORA COCCINEA)
30	CURRY LEAF ( MURRAYA KOENIGII)
31	EAR-LEAF ACACIA (ACACIA AURICULIFORMIS)



5. List of campus flora (attach a list of plants with details, including scientific name, family, approximate number of plants, etc.) in your campus. **Not Counted**
6. Name and number of the medicinal plants in your college campus.

SL NO	NAME OF THE PLANT
1	ALOE VERA (BITTER)
2	ALOE VERA (SWEET)
3	WHITE MALABAR NUT
4	RED MALABAR NUT
5	BLACK TURMERIC
6	ARROWROOT
7	CURDIMUM
8	LEMONGRASS
9	BILANGULI
10	EKANGI (RHIZOMA KAEMPFERIAE)
11	WHITE BASIL
12	LEMON BASIL
13	CLOVE BASIL
14	RED BASIL
15	BLACK BASIL
16	MINT
17	BRIGHT EYES
18	INDIAN SARSAPARILLA.
19	GREEN CHIRETTA
20	TOUCH ME NOT

21	BUTTERMILK ROOT
22	KAKAMACHI
23	AYAPANA

7. Any threatened plant species planted/conserved (provide a list with their threat status).  
**NO SUCH FOUND**

8. List the plants to be planted on your campus in the next three years.  
**(Trees, vegetables, herbs, etc.) TREES AND HERBS**

9. List the species planted by the students, with numbers (Annexure -III).

SL NO	NAME OF PLANTS
1	QUEEN CREPE MYRTLE (LAGERSTROEMIASPECIOSA)
2	NEEM ( AZADIRACHTA INDICA)
3	MANGO ( MANGIFERA INDICA)
4	BLACKBERRY ( SYZYGIVM CUMINI)
5	SIRIS TREE (SAMANEA SAMAN)
6	GUAVA (PSIDIUM GUAJAVA)
7	WHITE CHAMPA ( MICHELIA CHAMPA)
8	GULGUL (COMMIPHORA MUKUL)
9	KUL (ZIZIPHUS ZIZYPHUS)

10	CASUARINA (THUJA OCCIDENTALIS)
11	GOLDEN DURANTA ( DURANTA ERECTA)
12	JUNGLE GERANIUM ( IXORA COCCINEA)
13	CURRY LEAF ( MURRAYA KOENIGII)

**10.** Have you got any external funding for developing gardens in the campus? If yes, year, agency, and amount of funding. **NO**

**11.** Explain how you utilized funds for gardens. **FUNDS FROM COLLEGE ARE USED FOR PLANTATION, CLEANING, BEAUTIFICATION ETC**

**12.** Whether you have displayed scientific names of the plants in the Campus? **YES, FOR MEDICINAL PLANTS**

**13.** What are the vegetables cultivated in your vegetable garden? (Mention the quantity of harvest in each season). **NO**

**14.** How much water is used in the vegetable garden and other gardens? **NA**

**15.** Mention the source and quantity of water used (per month). **PONDS AND GROUND WATER**

**16.** Are you using any type of recycled water in your garden? **NO**

**17.** Who is in charge of gardens in your college? **Prof. AMAL KUMAR BHAKAT**

**18.** Is there any permanent staff to look after gardens in the campus? **YES, THERE IS GREENERY COMMITTEE CONSISTING OF PERMANENT STAFFS**

19. List the name and quantity of pesticides and fertilizers used in your gardens?  
**MANURE FROM COMPOST PIT**

20. Are you doing any organic practice in your campus? List them? **NO**

21. Do you have any composting pit (specify what compost) in your college? If yes, what you do with the compost generated? **YES. PIT FOR BIODEGRADABLE WASTE. MANURE IS USED FOR GARDENING**

22. Do you have a vegetable garden on the campus? **NO**

23. If yes, how the harvested vegetables are utilized? Do you have any market in the campus?  
**NA**

24. Is there a nature club in your college? If yes what are the activities? **Yes**  
**1. TO INTRODUCE THE STUDENTS WITH THE PLANTS.**  
**2. TO ENCOURAGE STUDENTS TO SAVE AND PLANT TREES.**  
**3. NATURE TOURS ARE CONDUCTED FOR THE STUDENTS.**

25. Is there any arboretum in your college? If yes details of the trees planted. **NO**

26. Is there any fruit yielding plants in your college? If yes details of the trees planted.  
**YES; COCONUT, MANGO, KUL, KOROMCHA ETC**

27. Is there any groves in your college? If yes details of the trees planted. **NO**

28. Is there any irrigation system in your college? **NO**

29. What is the type of vegetation in the surrounding area of the college? **SURROUNDED BY OLD TREES AND FORMS A LUSH GREEN ATMOSPHERE.**

30. What are the nature awareness programs conducted in the campus? (2014-19).  
Provide a list (annexure-IV)

**EVERY YEAR WE CELEBRATE**

- a) **TREE PLANTATION PROGRAMME ON 15TH AUGUST**
- b) **WORLD ENVIRONMENT DAY**
- c) **WORLD EARTH DAY**
- d) **AWARENESS ON VECTOR BORNE DISEASES AMONG STUDENTS AND IN THE ADOPTED VILLAGE ALONG WITH LOCAL PEOPLE**
- e) **HAND WASHING AWARENESS**

**SOME OTHER ACTIVITIES:**

- A) CELEBRATE ARNYA SAPTAHA,**
- B) SEMINAR ON AMAZON FIRE,**
- C) ORGANISED GANDHI GLOBAL SOLAR YATRA**
- D) CARBON FOOTPRINT IS DONE**

31. What are the involvement of students in the green cover maintenance? Planting saplings and maintenance  
**STUDENTS MAINLY FROM NSS TAKE PARTS IN PLANTATION IN DIFFERENT OCCASIONS. WATERS NEWLY PLANTED SAPLINGS**

32. What is the total area of the campus under tree cover? Or under tree canopy?  
**APPROX. 3000 SQ.M**

33. Share your future plans for further improvement of green cover.  
**EXCEPT THE PLAYGROUND AND BUILT UP AREA MOST PART IS GREEN.**  
**IN FUTURE WE WILL PLANT SOME FRUIT TREES**

34. Have you incorporated green conservation aspects in your curriculum?  
**NO. CURRICULUM IS INDUCED BY OUR ALMA MATER UNIVERSITY**

35. How often you conduct public programs on green conservation?  
**YEARLY 5 PROGRAMMES**

36. Do students reach out to the public in conveying the message of nature conservation?

**YES. IT IS DONE BY OUR NSS STUDENTS THROUGH POSTERING,  
PROCESSION ETC.**

## Questionnaire for Water Management Auditing

1. What is the total Area of the campus? **4.285 acres/17340.75 Sq.Mt.**
2. Number of total teachers, non- teaching staff and students in the campus.  
**34+15+655=704**
3. Provide a list with different uses of water in the campus (Annexure 2-I).  
**USED FOR TOILETS, KITCHEN, GARDEN, LABS, FISHERY**
4. Name different sources of water in your college?  
**GROUND WATER, RETAINING WATER IN PONDS, RAIN WATER**
5. How many wells are there in your college?  
**1 TUBE WELL, SUBMERSIBLE BORING, EXCESS WATER GOES TO UNDERGROUND THROUGH 1 WELL**
6. Number of electric motors used for pumping water from each well? **2**
7. What is the total horse power of each motor? **Power: 1 HP,  $\frac{1}{2}$  HP**
8. What is the depth of each well? **600 FT (TUBE WELL) 300 FT, 200FT**
9. What is the present depth of water in each well? **600 FT (TUBE WELL) 300 FT, 200FT**
10. How does your college store water?  
**OVER HEAD TANKS, PONDS**
11. Capacity of the overhead water tank/s in the campus? (in litres)  
**2000 L x 2, 1500 L x1, 1000 L x 4, 500 L x 1= Total: 10000 L**
12. Quantity of water pumped every day? (in litres) **2500 L**
13. How do you justify that the water usage is judicious in the campus?
  - a) **Amount of water used per day is low.**
  - b) **Poster for preventing the abuse of water has been there.**
  - c) **Awareness programmes are organised for the students.**
14. Is there any water wastage? If yes, specify why and how.  
**NOT IN GENERAL. IT MAY HAPPEN BY MISTAKES OR SUDDEN LEAKAGE**
15. Is there any mechanism to identify water wastage in the campus, explain (Annexure 2-II).  
**COMMITTEE CONSISTING OF FULL TIME STAFF IS THERE FOR MONITORING.**



16. What are the possible ways to check wastage of water? **CONTINUOUS INSPECTION.**

17. Is there any waste water generation happening in the campus?

**FOR UNAVOIDABLE SITUATIONS**

18. What are the possible sources of waste water in the campus?

**AT TOILETS AND HAND WASHING POINTS**

19. Where does the waste water go? **CANAL THROUGH DRAIN**

20. Are you reusing the waste water after recycling it? **NO**

21. What are the systems of management of water used in your labs, especially Chemistry lab (or labs where experiments are happening involving chemicals)?

**AMOUNT OF WATER USED IS NEGLIGIBLE ONLY AT CHEMISTRY LAB WITH A VERY LOW STUDENT STRENGTH**

22. Does this water get mixed with ground water? **YES**

23. Is there any treatment for the lab water after usage? **NO**

24. Is there a system of practice of green chemistry in your campus? Give details. **NO**

25. Write down four ways that could reduce the amount of water used in your college.

a) **RECYCLING OF WATER**

b) **MORE USE OF POND WATER**

c) **INSTALLATION OF ATMOSPHERIC WATER GENERATOR**

26. Record of water use from the college water meter for six months. **There is no water meter**

27. Amount, if any, as charges towards water paid for water connections. **None**

28. Number of water coolers in the campus. Amount of water used per day? (in litres) **3,250 L**
29. Number of water purifiers in the campus, if any. **6**
30. Number of water taps in the campus. Amount of water used per day? **Nearly 30, Approx. 600 L**
31. Number of bath rooms and toilets separately for staff rooms, common, hostels (Annexure 2- III)
- No. of Bathrooms: 1 (Staff Quarter)**
- 2 (Ladies Hostel)**
- No. of Toilets:**
- (Staff Room:1**
- NT Staff members:1**
- Principal Office:1**
- Library Building:2**
- Science Building:1**
- Students:4**
- Common Room:1 and**
- Ladies' Hostel :2)**
32. Number of toilets?**13**
33. Amount of water used per day in the toilets? **Nearly 1200 Litres**
34. Number of water taps in the canteen. Amount of water used per day?  
**5, Less than 100 L/Day**
35. Amount of fire-wood used in the canteen kitchens? **None**

36. How much ash collected after burning fire wood per day in the canteen? **None**
37. Amount of water used per day for irrigation purpose. **Not used**
38. Number of water taps in laboratories. Amount of water used per day in each lab?  
**2, Less than 10 litres**
39. Number of taps in hostels. **6**
40. Total use of water in each hostel? **Not used because there is no student at present**
41. Provide a list of month wise water usage in different areas in the campus:

Sl. No.	Area of the Campus	Water used per month
1	Water taps	14400 L
2	Toilets	28800 L
3	Water Purifier	6000 L
4.	Cooler	6000 L
5	Bathrooms	3000 L
6	Garden	2400 L

42. Is there any water used for agricultural purposes? **No**
43. Is there any rain water harvest system in the campus? If yes, details of the storage capacity? **Yes, (1000 L per day)**
44. Report on the status of their functioning. **Water collected is refined and used for toilets and excess water is sent the underground through filter.**
45. Provide number of damaged taps in the campus? **Amount of water lost due to damaged taps or water supply system per day?. None, it is repaired immediately if found damaged**
46. How do you convey the message of water conservation in the campus?

### Through postering and verbal awareness

47. How many water fountains are there? **None**
48. How often is the garden irrigated? **2-3 times a week**
49. Amount of water used to water the ground? **Average 100 L/Day**
50. Amount of water used for college bus cleaning? (litres per day) **NA**
51. Is there any other way by which water is being utilized? **No**
52. Area of the college land which is under concrete tiles. **Approx. 3700 sq. mt.**
53. Is there any future plan for the water management in the campus?
  - a) **To install an atmospheric water generator**
  - b) **To increase water holding capacity of the ponds by dredging**
54. Are there any water saving techniques followed in your college? Explain?
  - a) **Continuous awareness among the stakeholders**
  - b) **Active Monitoring System**
  - c) **Push taps have been installed**
55. Is there any mechanism by which the message on water conservation is being conveyed to staff and students? **Through poster and verbal awareness**

### Questionnaire for Energy Management Audit

1. List out ways of energy usage in the campus. (Electricity electric stove, kettle, microwave, incinerator; LPG, firewood, Petrol, diesel and others).  
**Electric kettle, Microwave at Canteen, Diesel**
2. Electricity bill amount for the last three years.  
**2016-2017: Rs. 213197**  
**2017-2018: Rs: 215622**
3. Amount paid for LPG cylinders for the last three years. **College does not buy any LPG Cylinders. Canteen personnel arrange it. Monthly One cylinder is used on an average.**
4. Any other payments towards energy related matters for the last three years in the

campus:

Environment Related Expenditure						
Session	Gardening including Gardener's Salary	Ground Dev/ Cleaning Ch.	NSS Activities (Regular)	Electricity EXP.	Others	Total
17-18	110681	Year	26694	215622		<b>352997</b>
16-17	64513	45000	33979	213197	24500	<b>381189</b>
<b>Total</b>	<b>367361</b>	<b>117500</b>	<b>85882</b>	<b>881483</b>	<b>33500</b>	<b>1485726</b>

5. Weight of firewood used per month and the amount of money spent? Also mention the amount spent for petrol/diesel/others, if any?

**Expenses for Diesel: The amount is included in Electricity Expenses**

<b>Year</b>	<b>17-18</b>
<b>Expenses on Diesel</b>	<b>16766</b>

6. Are there any energy saving methods employed in your college? If yes, please specify.  
**Yes, a) A common on/off switch has been fixed outside each class room**  
**b) LED bulbs are used**  
**c) AC's are operated according to need basis and time basis.**
7. What are the types of bulbs used in campus?

Ans:- CFL and **LED, Incandescent.**

8. Provide a list of number of bulbs each type.

Ans:-

<b>1. LED bulb</b>	<b>14 pcs</b>
<b>2. Incandescent bulb</b>	<b>2 pcs</b>
<b>3. LED Tube</b>	<b>25 pcs</b>
<b>4. Fluorescent tube</b>	<b>231 pcs</b>

9. Provide the total energy utilization by each types of bulb per month

Ans:-

<b>1. LED bulb (5hrs/day for 26 days)</b>	<b>20.1kwh/month</b>
<b>2. Incandescent bulb(5hrs/day for 26 days)</b>	<b>20kwh/month</b>
<b>3. LED tube (6hrs/day for 26 days)</b>	<b>78kwh/month</b>
<b>4. Fluorescent tube(6hrs/day for 26 days)</b>	<b>1441.44kwh/month</b>

10. How many CFL bulbs has your college installed? Mention use

(Hours used/day for how many days in a month)

Ans:- **Street light- 17 pieces. (8hrs/day for 30 days.)**

11. Energy used by each bulb per month?

Ans:- **50 Watt \*8hrs \*30days= 12 kwh/month per bulb.**

12. How many LED bulbs has your college installed? Mention use

(Hours used/day for how many days in a month)

Ans:- **14 LED. (5hrs/day for 30 days)**

13. How many Incandescent (tungsten) bulbs has your college installed? Mention use

(Hours used/day for how many days in a month)

Ans:- **2 Incandescent (5hrs/day for 25 days)**

14. How many fans installed in the campus? Mention use

(Hours used/day for how many days in a month)

Ans:-

<b>Ceiling fan</b>	<b>165 pcs</b>
<b>Wall fan (big)</b>	<b>2 pcs</b>

<b>Wall fan (small)</b>	<b>41 pcs</b>
<b>Exhaust fan</b>	<b>5 pcs</b>

(6hrs/day for 26 days)

15. Energy used by all fans per month?(kwh)

<b>Ceiling Fan(165pcs-80watt each)</b>	<b>2059kwh/month</b>
<b>Wall fan(big) (2pcs-1000watt each)</b>	<b>312kwh/month</b>
<b>Wall fan (small) (41pcs-50 watt each)</b>	<b>319.8kwh/month</b>
<b>Exhaust fan (5pcs-40watt each)</b>	<b>31.2kwh/month</b>
<b>Total</b>	<b>2722kwh/month</b>

16. How many air conditioners are in use in the campus? Mention time of their usage

(Hours used/day for how many days in a month)

<b>Principal's Room</b>	<b>2pcs(maximum 5hrs on weekdays)</b>
<b>IQAC room</b>	<b>2pcs(Only at the time of meeting)(assuming 2hrs for 2days in one month)</b>



<b>Auditorium</b>	<b>4 pcs (Occasionally for conducting any programme)( assume 4hrs and 2 days in a month)</b>
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17. Energy used by all air conditioners per month?(kwh)

<b>Principal's Room</b>	<b>546kwh/month</b>
<b>IQAC room</b>	<b>16.8kwh/month</b>
<b>Auditorium</b>	<b>33.6kwh/month</b>

18. How many electrical equipments including weighing balance used in the campus?

Mention time of their usage (Hours used/day for how many days in a month)

<b>Fridge</b>	<b>2pcs</b>
<b>Aquaguard</b>	<b>5pcs</b>

<b>Motor</b>	<b>2pcs(1HP, 0.5HP)</b>
<b>Printer</b>	<b>9pcs</b>
<b>Laptop</b>	<b>7pcs</b>
<b>Projector</b>	<b>13pcs</b>
<b>Router</b>	<b>8pcs</b>
<b>Speaker</b>	<b>12pcs</b>
<b>Camera</b>	<b>16pcs</b>

19. Energy used by such electrical equipment per month?(kwh)

Ans:-

<b>Fridge</b>	<b>260kwh/month</b>
<b>Aqua guard</b>	<b>27kwh/month</b>
<b>Motor</b>	<b>1hp= 6.5kwh/month, 0.5hp=3.25kwh/month</b>
<b>Printer</b>	<b>46.8kwh/month</b>

<b>Laptop</b>	<b>36.4kwh/month</b>
<b>Projector</b>	<b>8.4kwh/month</b>
<b>Router</b>	<b>6.24kwh/month</b>
<b>Speaker</b>	<b>5.2kwh/month</b>
<b>Camera</b>	<b>49.9kwh/month</b>

20. How many computers were in use in the campus? Mention time of their usage

(Hours used/day for how many days in a month)

**Ans:- 37pcs Desktop. (4hrs/day for 26days)**

21. Energy used by all computers per month?(kwh)

**Ans:- 769.6kwh/month.**

22. How many photocopier machines are installed and in use at present in the campus?

Mention time of their usage (Hours used/day for how many days in a month)

**Ans:- 2pcs and all are in use. (4hrs/day for 20 days)**

23. Energy used by all photocopier per month?(kwh) Mention time of their usage

(Hours used/day for how many days in a month)

**Ans:- 148.8kwh/month (4hrs/day for 20 days)**

24. How many cooling apparatus are present in the campus? Mention time of their usage

(Hours used/day for how many days in a month)

**Ans:- 3 water chiller (4hrs/day for 26 days in Summer)**

25. Energy used by all cooling apparatus per month? (kwh) Mention time of their usage

(Hours used/day for how many days in a month)

Ans:- **93.6 kwh/month (4hrs/day for 26 days)**

26. How many inverters did your college install? Mention time of their usage

(Hours used/day for how many days in a month)

Ans:- **None**

27. Energy used by each inverter per month?(kwh)

Ans:- **N.A.**

28. How many electrical equipment are installed in different labs (methods that are not

included in the above calculations) in the campus? Mention time of their usage

(Hours used/day for how many days in a month)

Ans:-

<b>Chemistry lab</b>	<b>2</b>
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<b>Physics lab</b>	<b>12</b>
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29. How many electrical equipments are available in all labs in the campus?

**Ans:- 14**

30. Energy used by all equipments together per month?(kwh)

**Ans:- Negligible amount for LAB due to low student strength**

**(Less than 1KW per month)**

31. How many heaters used in the canteen of your college? Mention time of their usage

(Hours used/day for how many days in a month)

**Ans:- 1 Micro oven(1000 watt)**

32. Energy used by each heater per month?(kwh)

**Ans:- 15kwh/month.**

33. No. of Street lights in your college?

**Ans:- 17 CFL**

34. Energy used by all street lights per month? (kwh)

**Ans:- CFL= 204kwh**

35. No. of televisions in your college and hostels?

**Ans:- 3 Televisions.**

36. Energy used by all TV's per month? (kwh)

Ans:- None. (TVs are not used)

37. Any other items that uses energy(Please write the energy used per month) Mention time of their usage (Hours used/day for how many days in a month)

Ans:-

Items	No and wattage	Kwh/month
LED metal	2pcs-50 watt(assume 1hr/day for 1 day)	0.1kwh
LED Panel Light	24pcs-9 Watt(assume 4hr/day for 2day)	1.728kwh
Led panel light	10pcs-15 watt(assume 4hr/day for 2 day)	1.2kwh

38. Does the campus have any alternative energy sources/nonconventional energy sources?

(photovoltaic cells for solar energy, windmill, energy efficient stoves etc.) Specify.

Ans:- No

39. Do you run "Switch Off" drills at college?

Ans:- **No**

40. Are your computer and other equipment put on power-saving mode?

Ans:- **Yes when it remains idle.**

41. Does your machinery (TV, AC, Computer, Weighing balance, printers etc.) runs on stand by modes of the time? If yes how many hours?

Ans:- **TV is not used, AC's are run for maximum 5 hours,**

**Printers are used maximum 2 hours**

36. What are the energy conservation methods adapted by your college?

Ans:- **(i) a single switch has been set up outside each class room.**

**(ii) AC, Coolers etc are used as per restricted duration.**

37. Is there any public awareness systems informing the necessity of energy conservation in the campus?

Ans:- **Postering in different places, Awareness among the students at the time of orientation.**

38. Write a note on the Methods/practices/adaptations by which you can reduce the energy use in your college campus in future.

Ans:- **Our main aim in this regard is to install a rooftop solar plant for sufficient energy supply.**

## Questionnaire for Carbon footprint Auditing

### 1. Total number of students and teachers in your College?

Gender	No of students	No of Teachers	No of non-teaching staff
Male	<b>317</b>	<b>18</b>	<b>13</b>
Female	<b>338</b>	<b>16</b>	<b>2</b>
Transgender	<b>0</b>	<b>0</b>	<b>0</b>
Total	<b>655</b>	<b>34</b>	<b>15</b>

1. Total Number of vehicles used by the stakeholders of the college/per day.

**(Cycles 210+ 10 bikes + 5 cars)**

2. No. of cycles used/day in the campus. **210 approx**

3. No. of two wheelers used (average distance travelled, cc of two wheelers and quantity of fuel and amount used/day). (C.F-Annexure-I).

**No. of two wheelers used: 10**

**average distance travelled: 100 km**

**cc of two wheelers 150 CC X 10=1500 CC**

**Approx.,**

**quantity of fuel 2 Ltr. Approx.**

**amount used/day Rs. 180/ Approx**



4. No. of cars used (average distance travelled, power of engine (cc) and quantity of fuel and amount used/day). (C.F-Annexure-II).

**No. cars: 05**

**CC of cars: 1000 cc/1200cc**

**Fuel used: 20 Liters**

**Amount: Rs. 1600/ approx**

5. No. persons using common (public) transportation (average distance travelled and quantity of fuel and amount used/day). **Not Calculated**

6. No. of persons using college conveyance (general transportation) by the students, non-teaching staff and teachers (average distance travelled and quantity of fuel and amount used per day):  
**Nil**

7. Number of parent-teacher meetings in a year? Parents turned up (approx.)

**Average 2 meetings:**

**Parents turned up: 300 for each meeting**

8. Mention their mode of travel and give approximate cost of their commutation.

**Public Transportations /Motor Cycles /Cars.**

**Cost not calculated**

9. Number of visitors with vehicles per day? **10 Nos.**  
**Approx.**

10. Number of generators used/day (hours). Provide quantity and amount for fuel usage/day.

**1 Used only at the time of load shedding**

**Average 1 litre/day**

**Rs.70**

12. Number of LPG cylinders used in the campus. Provide quantity and amount of fuel used /day.

**1 (Less than 1 litre)**

13. Quantity of kerosene used in the canteen/labs (Provide quantity and amount of fuel used per day and amount spent). **Not Used**

14. Amount of taxi/auto charges paid and the amount of fuel used per month for the transportation of vegetables and other materials to the campus.

**N/A (Goods Supplied by dealers)**

15. Amount of taxi/auto charges paid per month for the transportation of office goods to the college.

**N/A (Goods Supplied by dealers)**

16. Amount of taxi/auto charges paid per month by the stakeholders of the college.


**Rs.2400/- Approx.**

17. Use of any other fossil fuels in the college (Give the amount of fuel used per day and amount spent).(C.F-Annexure-III). **Not Applicable**

18. What are the methods you might adopt in the future to reduce the quantity of fuel used by the stakeholders/students/teachers/non-teaching staff of the college.

- a) Awareness on saving energy
- b) Insisting on more use of bicycles.
- c) installing solar lamp



  
(TANIMOY RUDRA)  
Signature of the Auditor