

## IQAC Meeting on – 15.3.2019

### Members Present –

1. Dr Sharmila De
2. Smt Manju Basu
3. Dr Shefali Vidyanta
4. Dr Kamal Kr Bardhan
5. Dr.Basumita Tarafdar
6. Pro Sanjib Kr Dhar
7. Prof Sumon Ramjan Bandopadhyay
8. Prof Kakoli Sen Banerjee
9. Prof Dipa Chakraborty
10. Prof Bablu Biswas
11. Dr Madhuchanda Lahiri

Minutes of the meeting –

Chairperson – **Dr Sharmila De**

Coordinator – **Dr Basumita Tarafdar**

Sl. No.	Put Forward/ Suggestions by	Outcome of Discussion	Action to be taken
1.	<b>Dr B. Tarafdar</b>	Read out the proceedings of the last meeting, held on 4.9.2018	Confirmed by the house
2.	<b>Dr B. Tarafdar</b>	<p><b>Action Taken Report placed</b></p> <ol style="list-style-type: none"> <li>1. A Workshop on "Fostering Scientific Temper" was held on 7.9.18.</li> <li>2. The AQAR of 17-18 had been submitted.</li> <li>3. A seminar on 'The Indian Constitution, Privacy and Property: A Case of Biometry and Aadhar' was organised on 9.10.18.</li> <li>4. A four day Workshop on "Promotion of E-Classroom Teaching" was organised by IQAC on &amp; from 10.12.18 to 13.12.18.</li> <li>5. Remedial Classes were taken by most of the departments.</li> <li>6. All the process regarding CAS of Dr Ajit Das has been Completed.</li> <li>7. Smt Mita Dutta ,a student of Bengali (Hons) has been inducted into the IQAC as students' representative.</li> <li>8. A Career Fair was held on 25.1.2019</li> </ol>	Accepted by the house

3.	<b>Dr. Sharmila De</b>	A seminar, approved and sponsored by NAAC to be organised.	A proposal to be send to the NAAC
4.	<b>Dr.Sharmila De</b>	Analysed Feedback Report & also a Student satisfactory Report were placed.	Accepted by the house
5.	<b>Dr. Basumita Tarafdar</b>	UGC sponsored seminar to be organised.	The house agreed
6.	<b>Dr. Sharmila De</b>	The date of Academic and Administrative audit is fixed.	All the Departments to be informed
7.	<b>Dr. Sharmila De</b>	Prof Kakoli Sen Banerjee & Dr. Madhuchanda Lahiri will prepare the list of activities for 18-19	Accepted by the house
8.	<b>P. Pramanik</b>	A Book Talk Programme was held and two of them have won joint first prise.	Appreciated by the house
9.	<b>B. Biswas</b>	A seminar on Environmental Audit should be arranged.	Prof B.Biswas was requested to do the needful
<b>x</b>	<b>x</b>	<b>X</b>	<b>x</b>