

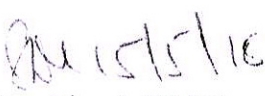
A meeting of the I.O.A.C was held to-day on 19.5.18 at 11-30 A.M. Principal took the chair.

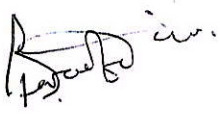
Members present -

1. ~~Prasenjit~~
2. De 19/5/18
3. L. C. Bandhan 19/5/18
4. Prosenjit Pramanick 19.05.18
5. Kanak Sen Banerjee 19.05.18
6. Dipa Chakraborty 19/5/18
7. Pranjib Kumar Dhar 19/5/18
8. Sumanjoy Sanyal 19/5/18
9. Bablu Biswas 19/5/18
10. Praliva Acharya 19/5/18
11. Bablu Biswas

A meeting of IQAC will be held on 19th May, 2017 at 11.30 a. M. to transact the following agenda. Members are requested to be present.

1. To read and confirm the last meeting.
2. Report on action taken of the proposals of the last meeting.
3. Consideration of the proposal of the under CAS submitted by Dr. A Das.
4. To consider steps to be taken in view of the CBCS system to be introduced from the ensuing session.
5. Presentation and approval of event calendar for the session 2018-19 by the co-ordinator.
6. To consider about preparing the AQAR for the session 2017-18.
7. Miscellaneous.


President, IQAC


Coordinator, IQAC
CO-ORDINATOR
IQAC
P. N. DAS COLLEGE
PALTA, W.B.

**Minutes of the proceedings of the meeting of the IQAC , P. N. Das college
was held at IQAC room on 19. 05 .2018 at 12 noon.**

The principal , Dr Sarmila De took the chair and declared the meeting open.

Agenda 1 : The minutes of the last meeting of the IQAC held on 10. 02.2018 was read and confirmed. The coordinator reported that ENVIS and MIL are compulsory and not optional as referred to in the previous meeting. The Principal complained that academic audit reports distributed to all the departments. But no responses have yet been received from the concerned departments.

Agenda 2 : Action taken report was placed by the coordinator. As per resolution of the meeting , held on 10.2.2018 the following actions were taken.

- a)The Principal placed the papers of Dr M. Mallick and Dr T. Tudu in connection with the promotion under CAS before the G.B. These were approved by the G.B. Next steps were taken by the college.
- b)A workshop on CBCS was held 10.04.2018.It was conducted by Dr B.Biswas.
- c) A seminar on revised CAS guideline, conducted by the Principal Dr Sarmila De and Prof Dipa Chakraborty, Assistant Professor , dept of Philosophy was held on 4.5.2018.
- d) Entry -in-service coaching have been started from the month of May.
- e) Remedial classes were taken by all departments of all years.
- f) Study material were given to the students by the teachers of the most of the departments.
- g) Dr C.R. Das, Assistant Professor , Dinobandhu Mahavidyalaya, Bongaon and also a member, G.B, P. N.Das College guided the department of Sanskrit.
- h) A technical session on preparation of e-module conducted by the principal, Dr Sarmila De was held on the month of May.


Agenda 3 : The papers produced by Dr Ajit Das was checked. He was found to be eligible for promotion under CAS. The recommendation would be placed in the next G.B meeting by the principal.


Agenda 4: The coordinator reported that all departments except department of Bengali have conducted university level workshop on CBCS. The concerned teachers of the department of Mathematics and Philosophy reported that syllabus of their subject not yet drafted. The coordinator also reported that the subject combinations of the new session as per CBCS system were finalised. She also reported that the fee structure was modified in connection with the new system.

It was resolved that a counselling session to be conducted after admission. It was further resolved that class hours should be of one hour duration as per CBCS system. The convener of the admission committee reported that various steps on admission process are continuing.


Agenda 5: The coordinator placed an event calendar for the session 2018-19.

July 2018 : BRIDGING THE GAP : Orientation programme for students.


Co-ordinator, IQAC
P. N. Das College
Paltan, Bengal
22


4/9/18
Principal
P.N. Das College
Palta, Bengal
24 Pgs.

- Orientation programme on uses of library for students.
- Workshop on e- module preparation for the teachers.
- Workshop on new syllabus under CBCS.
- August 2018 : Workshop on technology up gradation for teachers.
- To develop the scientific temper : A Seminar for the students.
- Seminar on stress management for student and staff both.
- September 18: Efficiency at work place : An orientation programme for non-teaching staff.
- November 18 Workshop on technology up gradation for teaching & non-teaching staff.
- Technology update ion programme for local people.
- Workshop on personality development for students.
- Departmental seminars by the faculty .
- December 18: Sky watching programme for students.
- Exhibition cum workshop by nature club.
- Workshop on career guidance for students.
- Educational tour by the departments
- Remedial classes will be started for 3rd year.
- Programmes on career guidance
- January 19: Seminar : values in life
- Remedial classes will be started for 2nd year.
- Exhibition/Fair by students - alumni- parents.
- February 19 : Entry-in service coaching will be started.
- Professor Kamal Bardhan ,Ex professor, Saha Institute of Nuclear Physics suggested to conduct a workshop on privacy and relation to AADHAAR as a social accountability.
- Agenda 6 : The coordinator stated that work on AQAR should be started immediately and should be uploaded by 14th August 2018.
- Miscellaneous : Prof Kakoli Sen Banerjee opined that a framework of the CBCS system should be made by all departments for counselling of the students.
- The meeting was ended with a vote of thanks to the chair.


Co-ordinator, IQAC
P. N. Das College
Palta, 24 Pgs. (N), Pin-743122

Read & confirmed


04/09/18
Principal
P.N. Das College
Palta, Bengal Enamel, N. 24 Pgs.